

Role Description- Volunteer Counsellors

Post Title: (Volunteer) Counsellor

Hours of work: Minimum of 2 counselling hours. Post holders are asked to attend in house supervision every other week. Attendance at ongoing training and Counselling Service Meetings.

Responsible to: Psychosocial Intervention Coordinator

Job Purpose:

1. To provide one to one counseling for individuals with substance misuse problems, on a weekly basis.
2. To establish and manage the counseling relationship.
3. To contribute to the safety of communities from drug or alcohol related crime and to improve the health of the communities.
4. To communicate CRI's vision and deliver its mission, corporate strategy and business plan.
5. To adhere to all terms of service, standards of work and other prescribed rules of conduct, which apply to the role.
6. To provide the clients a safe atmosphere to explore their needs.

Main Tasks and responsibilities

1. Provide therapeutic interventions to assist clients to explore their issues and problems around substance misuse.
2. Assist clients in finding workable solutions to their alcohol related problems.
3. Adhere to BACP's ethical framework and guideline for good practice.

4. Complete case notes and maintain appropriate records in line with the requirements of the organization.
5. Attend regular supervision sessions as required.
6. Participate as required in the ongoing training programme provided by CRI.
7. Participant in agency meetings and discussions when required. Develop productive working relationships with the Counselling Coordinator, team members and other colleagues.
8. Complete accurate records and documentations.
9. Be responsible for own personal and professional development.