



Volunteer Counsellor Role Description & Person Specification

Managed, supported and supervised by: Volunteer Coordinator

Role Description:

To have already completed the first year of an Approved Diploma in Counselling/Psychotherapy or to be qualified.

- 1) To support the Project and develop experience in the Drugs/Alcohol field
- 2) To make a commitment to support the work of staff in order to enhance the provision of CRI service
- 3) To work to the Ethical Framework for Good Practice in Counselling and Psychotherapy
- 4) To input data onto Data Base
- 5) To keep concise records on all client work
- 6) To attend Induction and on – going training programme.
- 7) Adhere to policies and guideline of the Project
- 8) Commit to 1 year Placement and approx 5 – 10 hours a week
- 9) To have caseload of 1- 3 clients a week
- 10) To implement the Equal Opportunities & Diversity Policy at all times.

Person Specification:

1. Ability to communicate clearly and effectively
2. Understanding of the issue and willingness to work with the client group
3. Able to respect and maintain confidentiality
4. Willingness to attend regular supervision and undertake work related to accreditation